

**DIRECTORATE OF TEACHER EDUCATION AND SCERT
: ODISHA : BHUBANESWAR**

No.....1164.....

Date...06/3/24

SCERT-OE-MISC-0005-2022

**QUOTATION CALL NOTICE FOR SUPPLY OF BREAKFAST, TEA, SNACKS, LUNCH,
DINNER**

Sealed quotations are hereby invited from the interested Caterers / Restaurants for providing food, such as Dinner & Breakfast, Tea & Snacks, Lunch to the participants / Guests for the event of different workshops / training programmes and similar in nature. The quotation Call Notice is available in Official web-site of TE and SCERT, Odisha, Bhubaneswar (www.scertodisha.nic.in) for reference of the quotationer / bidders.

The firms are requested to submit their offer in bids in two separate sealed covers (Technical and Financial) on or before **27.3.24 at 2PM** which will be opened on **27.3.24 at 3PM** in the presence of Internal Purchase Committee and representative of the bidders / firms.

The Technical bid should contain the attested Xerox copies by the bidder / quotationer as follows :

1. Copy of Certificate of Registration
2. Copy of GSTIM Registration Certificate
3. Copy of GSTIN Deposit Challan last month (GSTR – 3B and 2B)
4. Copy of Food License (FSSAI)
5. Copy of Trade License (Bhubaneswar Municipal Corporation)
6. Food Preparation Service (ISO Certificate)
7. Nutrition Value Laboratories Test Report
8. Analysis of RO Water Sample
9. Copy of Government work orders (at a time for supply of foods for <=1000 persons)
10. Declaration on the letter head that the agency is not carrying out any activity which is of conflicting nature
11. Undertaking on stamp paper of appropriate value regarding eligibility and non-blacklisting of the agency
12. PAN and Aadhar Card of the Agency
13. Barcode Registration (mandatory) (during supply of packet food)
14. Xerox copy of the first page of the Current Account in the name of the agency
15. Hygienic Training Certificate
16. Audit Report, 2022-2023
17. Company Insurance

The Government approved norms of expenditure is as follows :



Dinner and Breakfast : Rs.150.00 (excluding GST)
Tea (02 Times) and Snacks (01 Time) : Rs.40.00
Lunch : Rs.150.00 (excluding GST)

The Financial Bid should contain with detailed Menu List (for 07 days in a week) as per above mentioned rates are to be provided in the event with quoted prices as in the annexed Format. Overwriting figures will be summarily rejected outright and not taken into consideration during finalization of the quotations.

The authority reserves the right to reject any or all quotations without assigning any reason thereof.


Director
TE and SCERT, 6/3/2027
Odisha, Bhubaneswar

Memo No.....1165... dated06/3/24

Copy to the **Notice Board of TE and SCERT, Odisha, Bhubaneswar / Sookana Bhawan, Bhubaneswar / Directorate of I&PR Department / All Directorates under S&ME Department / Odisha School Education Programme Authority / BMC Office** for wider circulation.


Director
6/3/2027

MENU PREFERENCES

Items	Menu
Lunch	Plain Rice Jeera Rice Roti Dal Mix Vegetable Curry Khata Vegetable Fry Fish Curry Chicken Curry Chicken Kasa Egg Curry Paneer / Mushroom Curry Mixed Salad Khiri Sweet Curd Gulab Jamun / Rasagola Vegetable Biryani Chicket Biryani Mineral Water
Tea and Snacks	Tea (02 Time) (Sugar / Sugar Free), Biscuit, Dry Chips
Breakfast	Puri Mutter Curry Idli Dalma Upama Bread Boiled Egg Banana
Dinner	Roti Plain Rice Dal Fry Mixed Curry Finger Chips (Vegetables) Fish / Chicken Paneer / Mushroom Sweets

Manoj 6.3.24

Shubh 06/3/24

Shant 6.3.24

FINANCIAL BID FOR PROVIDING CATERING SERVICES

Sl. No.	Approved Budget (in Rs.)	Items / Category of foods	Menu	Amount to be quoted
1.	Rs. 40.00	Tea (02 Times) and Snacks per day per head		
2.	Rs.150.00 excluding GST	Lunch per day per head	Veg	
			Non-Veg	
3.	Rs.150.00 excluding GST	Breakfast, Dinner	Veg	
			Non-Veg	

Terms and Conditions :

1. The details of items as Menu to be served against the approved package rate are to be mentioned clearly.
2. The package costs are to be mentioned inclusive of all taxes, transportation cost to the venue places, Mineral Water
3. The hygienic food items are to be served hot and steaming hot (in case of Tea) by the firm to the participants
4. No polythene made products is to be used while serving the food.
5. Dustbin to be kept at the serving place (s) and immediate cleanliness from the venue is the work of the firm.

Signature of the Bidder with Seal